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The Minutes of the Marshall University Faculty Senate Meeting, November 18, 2004

Marshall University Faculty Senate

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD
ON THURSDAY, NOVEMBER 18, 2004, AT 4:00 P.M. IN THE
DON MORRIS ROOM OF THE MEMORIAL STUDENT CENTER**

MEMBERS PRESENT: Joe Stone, Joseph Samek, Blaker Bolling, Uday Tate, Terry Wiant, Mike Murphy, Joan St. Germain, Larry Stickler (Chair), Stephen Lawson, Clayton Brooks, Ashok Vaseashta, Karen Mitchell, Seth Bush, Dan Babb, Bonnie Lawrence, Brain Morgan, Ralph Oberste-Vorth, Chuck Bailey, Dan Hollis, Denise Landry, Susan Imes, Karen McNealy, Jerry Doyle, Ben Miller, Janet Dozier, Melisa Reed, Sissy Isaacs, James Burton, George Watson, Nick Freidin, Cheryl Brown (Assistant Chair), Jerise Fogel, James Leonard, John Young, Pam Mulder, Jamie Warner, Rainey Duke, Kathie Williams, Judith Arnold, Gerald Oakley, Rudy Wang, Charles Clements, Vernon Reichenbecher, Kenneth Guyer (Recording Secretary), Ernest Walker, David Yates, William Cocke, Venkat Gudivada

MEMBERS ABSENT: Debi Woda, Howard Gordon, Kellie Bean, Floyd Csir, Isabel Pino, Nancy Norton, Eduardo Pino, Yoram Elitsur

PARLIAMENTARIAN: Dallas Brozik present.

GUESTS: Stephen Tipler, Sarah Denman, Frances Hensley, Justin Dearing, James Sottile, Elizabeth Hanrahan, Elaine Baker, Tony Williams, Michael Castellani, Michael McGuffey, Jeanette Knipes, C. W. Dolin, Christina Murphy, Corley Dennison, Andrew Gooding, Steve Hensley, Sandra Means, Carolyn Perkins, Tony Szwilski

Faculty Senate Chair, Dr. Larry Stickler called the meeting to order at approximately 4:02 p.m.

He solicited a volunteer to serve as Acting Secretary until the Recording Secretary arrived. Missy Reed volunteered.

1. APPROVAL OF MINUTES:

There was a quorum. Minutes of the October 28, 2004 meeting were approved as read.

2. ANNOUNCEMENTS:

- A. Announced a reminder that Senators should sit around the table; others should sit at the chairs provided; cell phones should be set to “silent” mode; and all should remember to sign-in.
- B. Announced a reminder that Senators are to stand and state their name when speaking.
- C. Announced a reminder that Senators should speak clearly and loudly in order to be accurately recorded.
- D. Announced that the next meeting of the Executive Committee will be Monday, November 22, 2004 beginning at 12:00 p.m. in the MSC John Spotts Room.
- E. Announced that the next meeting of the Faculty Senate will be Thursday, December 2, 2004 at 4:00 p.m. in the MSC Don Morris Room.

- F. Announced that the two constitutional amendments have been approved by the faculty; he reminded the Senators that their term has been extended one year and that a new reference binder will be distributed to Senators at the December 2, 2004 meeting.
- G. Announced that the University President has approved the following recommendation: SR-04-05-(04) 61 LA.
- H. Announced the December meeting schedules: HEPC – December 9, 2004 with location to be announced; MUBOG – no meeting scheduled; ACF – no information available.
- I. Announced that faculty is urged to participate in the employee Red Cross Blood Drive scheduled for Wednesday, December 8, 2004 from 11 a.m. to 4 p.m. in Marco's. Contact Prudy Barker, ext. 2496 to schedule an appointment to donate.
- J. Announced a reminder for those who came in late – in order for their vote to count Senators are to sit around the table and are to sign-in.
- K. Introduced Parliamentarian, Dallas Brozik to discuss a senate procedural item.

3. REPORT OF THE UNIVERSITY PRESIDENT:

Dr. Angel provided the following information:

- West Virginia ended the fiscal year with a \$242 million surplus.
- \$300,000 of university funds have been released for the purchase of equipment.
- The Capital Campaign has collected total contributions of \$82 million.
- Discussed his recent announcement of retirement effective December 31, 2004.

4. BOARD OF GOVERNOR'S REPORT:

Dr. Sottile distributed and discussed the handout (on file in the Faculty Senate office) of the November 10, 2004 meeting agenda. He stressed item VII 2c -- the evaluation process, as it pertains to merit, for non-classified employees.

5. ACF REPORT:

Dr. Miller provided the following information:

- ACF has not met since his last report; their next meeting is scheduled the first part of December.
- After the Thanksgiving break, ACF will be making a presentation to LOCEA (Legislative Oversight Committee on Educational Accountability).

6. OLD BUSINESS:

SR-04-05-(03) 60 FECAHC: Recommends that SR-03-04-49 FECAHC be implemented using the revised Marshall University Faculty Evaluation and Compensation Guidelines and revised annual plan and annual review processes as attached. ***WAS MOVED, SECONDED, AND DISAPPROVED.***

MOVED, SECONDED, AND APPROVED TO AMEND THE AGENDA FOR ITEM SR-04-05-(12) 69 FECAHC

SR-04-05-(12) 69 FECAHC: Recommends that SR-03-04-49 FECAHC be implemented using the revised Marshall University Faculty Evaluation and Compensation Guidelines and revised annual plan and annual review processes as attached. Medical School clinical physicians, and basic science faculty in the medical school, including forensic science faculty, are exempt from this salary recommendation. ***WAS MOVED, SECONDED, AND APPROVED.***

MOVED, SECONDED, AND DISAPPROVED FOR FURTHER DISCUSSION OF SR-04-05-(12) 69 FECAHC

7. COMMITTEE RECOMMENDATIONS:

SR-04-05-(05) 62 BAPC: Recommends that the University adopt the attached Academic Calendar 2005-2006 and the Academic Calendar 2006-2007 in which the Thanksgiving/Fall Break is extended to five (5) days. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(06) 63 BAPC: Recommends the attached revision to the Undergraduate Attendance Policy. The revision was approved by the Deans with Faculty and the Budget & Academic Policy Committee. This revised policy would: 1. Include critical family member illness, military and jury duty/subpoenaed court appearances as excused absences 2. Move approval of absences for student illness or critical illness/death in the immediate family to the Dean of Student Affairs 3. Provide details regarding the Catch Up/Make Up Missed Work policy. The requested implementation date is Fall 2005. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(07) 64 CC: Recommends approval of the listed **CURRICULUM ACTION REQUEST** from the following college and/or school: College of Science. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(08) 65 CC: Recommends approval of the listed **COURSE ADDITIONS** in the following colleges and/or schools: College of Education & Human Services, College of Fine Arts, College of Liberal Arts, and the College of Science. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(09) 66 CC: Recommends approval of the listed **COURSE CHANGES** for the following colleges and/or schools: College of Education & Human Services, College of Fine Arts, and the College of Liberal Arts. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(10) 67 BAPC: Recommends approval of the attached revision to the current on-line version and the up-coming printed version of the 2005-2007 Undergraduate Catalog in the Academic Information section under Additional Academic Information on pages 94 – 100. The section Academic Appeals is revised and a new subsection called “Hearing Panel” is added. ***WAS MOVED, SECONDED, AND APPROVED.***

SR-04-05-(11) 68 BAPC: Recommends approval of the attached revision to the current on-line version and the up-coming printed version of the 2005-2007 Undergraduate Catalog in

the Academic Information section under Academic Rights and Responsibilities of Students beginning with section V. Academic Appeals on pages 111 – 118. The subsection called Academic Appeals is revised and a new subsection called “Hearing Panel” is added. ***WAS MOVED, SECONDED, AND APPROVED.***

MOVED, SECONDED, AND APPROVED TO GO INTO EXECUTIVE SESSION

MOVED, SECONDED, AND APPROVED TO RETURN TO REGULAR SESSION

CONFIDENTIAL SR-04-05-(13) 70 UFC: The University Functions Committee would like to nominate the individual listed as a candidate for both Honorary Degree Recipient and Commencement Speaker for 2005. ***WAS MOVED, SECONDED, AND APPROVED.***

8. STANDING COMMITTEE REPORTS:

WAS MOVED, SECONDED, AND APPROVED TO POSTPONE UNTIL THE DECEMBER 2, 2004 MEETING

9. REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)

There were none.

10. AGENDA REQUESTS FOR FUTURE MEETINGS:

There were none.

THE MEETING WAS ADJOURNED AT 5:30